



## INSTRUCTIONS FOR PRESENTING PAPERS AT THE IABA's 55<sup>th</sup> CONFERENCE

San Jose, Costa Rica – June 17<sup>th</sup> – 21<sup>st</sup>, 2019

### Annex: INSTRUCTIONS FOR PRESENTING THE PAPER TO THE IABA BEST PAPER AWARD 2019

The Conference main topic is:

#### **“The Evolution and Impact of Digital Technology on the Practice of Law”**

**Classification:** Papers must be prepared specifically for the Conference on a topic related to the Conference or to the programs of any of the permanent IABA Committee or Section.

**Language:** The paper must be written in any official IABA language: English, Spanish, Portuguese or French. It is recommended, but not required, that papers be translated into at least one other official language.

**Length:** The paper should not exceed 4,500 words.

**Format:** Typed or printed (double-spaced; standard 8½" x 11" paper). The cover page must indicate: 1) the title of the paper; 2) the Committee or Section for which it has been prepared; 3) a statement indicating that it has been prepared for the 55<sup>th</sup> IABA Conference; 4) the name and address of the author(s); and 5) the date of submission.

**Translation and Reproduction:** Neither the IABA nor the local Organizing Committee will be responsible for translation and/or reproduction of papers. However, a translation service will be offered, if paid by the author.

**Deadline: Friday May 24<sup>th</sup>, 2019**

The author must send a copy of his/her paper by e-mail to:

**IABA Executive Office:** [iaba@iaba.org](mailto:iaba@iaba.org);

**Marco A. Sagastume Gemmell, General Rapporteur:**

[marcosagastume@yahoo.es](mailto:marcosagastume@yahoo.es)

**Maria Alejandra Pasquet, Adjunct General Rapporteur:**

[Alejandra.Pasquet@UIA.edu.ar](mailto:Alejandra.Pasquet@UIA.edu.ar)

**Fabio Vincenzi Guilá, IABA 55<sup>th</sup> Conference, Academic Program Director**

[fvincenzi@racsa.co.cr](mailto:fvincenzi@racsa.co.cr)

**Maria Carolina Obarrio, Secretary General:** [cobarrio@iaba.org](mailto:cobarrio@iaba.org)

Annex

## IABA BEST PAPER AWARD 2019

IF YOU WISH TO PRESENT A PAPER FOR THE BEST PAPER AWARD, you must send one copy to each of the four members of the Best Paper Award Committee, as follows:

**President:** Jean-Frédéric Salès, e-mail: [jfsales@cabinetsales.com](mailto:jfsales@cabinetsales.com);

**Committee Members:**

Eder Solarte Molina, e-mail: [ederism@gmail.com](mailto:ederism@gmail.com)

Rene De Sola, e-mail: [rdsq@hotmail.com](mailto:rdsq@hotmail.com)

Beatriz Martorello, e-mail: [beatrizmartorello@gmail.com](mailto:beatrizmartorello@gmail.com)

**Deadline:** The paper must be received no later than **May 24<sup>th</sup>, 2019**.

### REGULATIONS FOR THE BEST PAPER AWARD AND COMMITTEE CRITERIA FOR THE IABA 55<sup>th</sup> CONFERENCE

**Format for each submission:**

- A) Paper: double-spaced, standard (8½" x 11");
- B) Length: 4,500 word limit; and
- C) Language: any of the official languages of the IABA (English, Spanish, French or Portuguese).

**Electronic submission:**

The author must send electronically (via E-mail) one copy of his or her paper to each member of the Best Paper Award Committee, pursuant to the instructions for presenting papers noted above.

**Preliminary Requirements:**

The Best Paper Award Committee will NOT consider papers that fail to indicate:

- A) Specific mention by the author wishing for the paper to be considered for the Best Paper Award; and
- B) Confirmation that the author has been a member of the IABA for at least 30 days prior to the beginning of the Conference.

Failure to meet the above preliminary requirements will disqualify the candidate from consideration for the award.

**Award Committee Criteria:**

With respect to all papers, the author must meet the criteria indicated above. If those criteria are met, the committee will evaluate the work based on the following:

1. Formal presentation, clarity	10 Points
2. Originality of the topic	30 Points
3. Coverage and depth	40 Points
4. Literary style	<u>20 Points</u>
<b>TOTAL</b>	<b>100 Points</b>

During the Conference, the committee reserves the right to delay its decision for 30, 60, or 90 days. In case of a tie in points, a second selection round will be held. If that round also ends in a tie, the committee will select the winner by draw.

**The Committee Chair must:**

Distribute papers to the committee members for their respective study and clarify any doubts by members, while resolving differences. The chair's decision may be appealed to the IABA Secretary General only when there is a clear conflict and the chair's interpretation is alleged to be contrary to the IABA Constitution, Bylaws, Conference Regulations or any other IABA rules.

The committee will announce its decision during the Council Meeting following the Conference at which the papers were presented. The IABA's Executive Office will promptly inform winners and IABA members of the selections.

***Remember, the paper must be received NO LATER THAN MAY 24<sup>TH</sup>, 2019, to be considered for the Best Paper Award.***

**INTER-AMERICAN BAR ASSOCIATION  
FEDERACIÓN INTERAMERICANA DE ABOGADOS**  
Washington, DC, USA

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